

 <p>Financial Assistance Award</p> <p>DENALI COMMISSION 510 L Street, Suite 410 Anchorage, Alaska 99501 (907) 271-1414 (phone) (907) 271-1415 (fax) www.denali.gov</p>		Award Number	01325-00		
		Award Title	Cordova Community Health Strategic Planning		
		Performance Period	August 1, 2010 through June 30, 2011		
Authority 112 Stat 1854		CFDA Number 90.100		Recipient Organization & Address Native Village of Eyak PO BOX 1388 110 NICHOLOFF WAY Cordova, AK 99574-1388	
Denali Commission Finance Officer Certification		Ms. Jennifer Price 11/30/2010			
		Phone: Recipient DUNS # 029743478 TIN # 92-0061041			
Cost Share Distribution Table					
Accounting Code	New Funding		Prior Period Funding		Total
	Denali Commission	Other Contributors	Denali Commission	Other Contributors	
95670000	\$15,000.00		\$0.00		\$15,000.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
Total	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.					
Award Conditions to the Financial Assistance Award between the Denali Commission and the Native Village of Eyak for Cordova Community Health Strategic Planning, Award No. 01325					
Continued on the following pages.					
Signature of Authorized Official - Denali Commission Electronically Signed			Typed Name and Title Mr. Joel Neimeyer Federal Co-Chair		Date 11/24/2010

AWARD ATTACHMENTS

Native Village of Eyak

01325-00

1. Award Conditions - Cordova Community Health Strategic Planning

***Award Conditions to the Financial Assistance Award
Between the Denali Commission and The Native Village of Eyak
For Cordova Community Health Strategic Planning
Award No. 01325
October 2010***

1. Scope of Work

The Denali Commission is making up to \$15,000 available to the community health network in the community of Cordova for the strategic planning efforts. The parties in the network are currently:

- The City of Cordova
- The Native Village of Eyak
- The Cordova Community Medical Center
- The Ilanka Community Health Center

The Native Village of Eyak (NVE) has agreed to be the grant recipient and manager of these funds. A Memorandum of Understanding (MOU) executed by these parties in January & February 2010 governs this arrangement and documents the commitment of each party to coordinate and cooperate in the strategic planning work.

The goal of this strategic planning effort is to develop a Comprehensive Strategic Plan for the delivery of health care in Cordova in a coordinated, high quality and sustainable system. To achieve this goal, the parties to the MOU have collectively solicited a research firm, Craciun Research, through a competitive procurement to complete the planning efforts. The approach includes engaging a local planning effort; assessing alternatives for health services funding, structure, and services; and conducting a community needs assessment of health services in Cordova. It is anticipated that, as a result of this work, the structures of health services for patients will be significantly changed. And through those changes, the challenges of provider shortages and limited resources will be mitigated by reaching consensus on how best to share services, costs and revenues of providers. Parties to the MOU expect that better coordination among their organizations will give rise to improved patient care, continuity of services, reduced costs, increased provider recruitment and satisfaction.

The scope is projected to be completed by June 2011.

The parties to the MOU have created a project budget and have committed to contributing financially to these efforts.

The State of Alaska Department of Health & Social Services has also agreed to contribute programmatically to this project and is exploring possible financial support (up to \$15,000). Parallel to this strategic planning effort, State DHSS staff will be assisting the Cordova Community Medical Center (CCMC) through their Hospital Flexibility Program to enhance their quality assurance and improvement plan. Over the past ten years, the Department of Health and Social Services has provided resources to the community through the City of Cordova; Native Village of Eyak, Cordova Community Medical

Center and Ilanka Community Health Center. DHSS resources have included technical assistance and/or funding related to CCMC's conversion to a Critical Access Hospital, designation of the Cordova Census Area as a Medically Underserved Area, coordination of services in the community, and financial sustainability of both CCMC and Ilanka. On a monthly basis, the Denali Commission and NVE will confer regarding the progress of the scope of work outlined in this award. Lessons learned and best practices will be recorded by NVE for the use of the Commission in strengthening the performance of this scope, as well as the conduct of future awards. Final evaluation of the award performance will include the contract deliverables and the success of the plan's implementation. Commission staff shall be included in any announcements/invitations to community meetings and the public launch of the strategic plan recommendations.

All Commission funding is intended for use for the scope of work identified in the Award document only. Any balance of funds remaining after the full scope of work has been completed will be returned to the Denali Commission.

2. Milestones

The following milestones are identified as the major steps to be completed as part of the project. "Planned" dates for the first milestone are included here. As part of each progress report, recipients shall update the progress toward meeting these milestones (see section 7, Reporting).

Milestone	Planned		Actual		Units	Total Cost At Completion
	Start Date	End Date	Start Date	End Date		
In Progress	08/01/2010	06/30/2011			0	\$0.00
Project Close-out	07/01/2011	09/30/2011			0	\$0.00

3. Award Performance Period

The Award performance period is August 1, 2010 through June 30, 2011. This is the period during which Award recipients can incur obligations or costs against this Award.

4. Direct and Indirect Costs

The cost principles of OMB A-87 are applicable to this Award. No indirect costs are allowable under this award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

5. Budget and Program Revisions

The Administrative Circular, 2 CFR Part 215 (formerly OMB A-110), applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that The Native Village of Eyak will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of

any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

6. Payments

Payments under this Award will be made by electronic transfer in response to a "Request for Advance or Reimbursement", Standard Form 270 (SF-270) submitted by The Native Village of Eyak. Requests for reimbursements may be made as needed. The SF-270 must be submitted to the Denali Commission via fax, e-mail (finance@denali.gov) or mail in order for payment to be processed. The form is available on the OMB website: http://www.whitehouse.gov/OMB/grants/grants_forms.html. Payments shall be made in accordance with 2 CFR Part 215. Please contact the Denali Commission's Finance Specialist at (907) 271-1414 for further information about submitting this form. **No interest will be accrued on these funds.**

7. Reporting

Three forms of project reporting are required under this Award, listed below. The Native Village of Eyak shall submit reports using the Denali Commission's on-line Project Database System, available at www.denali.gov. If there are technical limitations which may prevent the recipient from meeting this requirement, please contact the Program Manager listed in this agreement.

- a. **Progress Reports** shall be submitted on a quarterly basis. The first reporting period is August 1, 2010 to September 30, 2010, and quarterly thereafter. Reports are due within 30 days of the end of the reporting period. Progress reports shall include the following:
 - i. Total project funding, including both Denali Commission funding and other project funding sources.
 - ii. The total project expenditures for the project as of the end of the reporting period, including both Denali Commission and Other funding sources.
 - iii. Updated schedule and milestone information as identified in the Scope of Work
 - iv. Narrative summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems.
 - v. **Non-Construction Projects** For minor repair and renovation projects or other non-construction projects, pictures should be provided of before and after, or photos that are representative of the funded activity, to the extent possible. Photos shall be provided in a digital format as part of the on-line report. A short description of the activity and names of those in the photos shall also be provided.

- b. **Lessons Learned:** In addition to reporting quarterly, NVE shall provide monthly updates to report lessons learned and project status. These meetings may include community participation and be held via teleconference.
- c. **Federal Single Audits** shall be submitted annually, when required. In accordance with OMB Circular A-133, which requires [subpart 200] “Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part [subpart 205]. The determination of when an award is expended should be based on when the activity related to the award occurs.”

Recipients shall also submit single audits to the Federal Clearinghouse as designated by OMB. Information can be found on the following web-site:

<http://harvester.census.gov/sac/>

8. *Project/Award Close-Out*

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Denali Commission's on-line Project Database System, available at www.denali.gov. The project close out will require the recipient to submit the following information:

- a. Final data for each item listed in paragraph 7(a) “Progress Reports”
- b. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- c. Acknowledgement of support: For all non-construction projects, the Award recipient shall include an acknowledgement of the Government's support for the project(s) developed under this Award. The format for acknowledgement of the Government's support for non-construction awards will vary with each award and must be agreed upon between the Award recipient and the Denali Commission Project Manager. IN this case, acknowledgement may include mention of the Commission's support on written materials produced as a result of this project. Costs associated with this requirement shall be paid out of the project funding received by the Award recipient from the Denali Commission.

9. *Public Policy Laws and Assurances*

Award Recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b (non-construction projects). This form must also be signed by a

certifying official of the organization. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

10. Non-Compliance with Award Conditions

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

11. Program Manager, Financial Manager & Other Contact Information

Denali Commission	The Native Village of Eyak
Ms. Nancy Merriman Health Facilities Sr Program Manager 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-1779 Fax: 907-271-1415 E-mail: nmerriman@denali.gov	Ms. Angela Arnold Executive Director 110 Nicholoff Way Cordova AK 99574 Phone: 907-424-7738 Fax: 907-424-7739 Email: reyna@nveyak.org
Betty Sorensen Grants Administrator 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3415 Fax: 907-271-1415 E-mail: bsorensen@denali.gov	Ms. Mary Britt Financial Contact 110 Nicholoff Way Cordova AK 99574 Phone: 907-424-7738 Fax: 907-424-7739 Email: marybritt@nveyak.org

12. Cordova Community Health Strategic Planning Proposal Documents

Proposal documents provided by Cordova community health representatives are hereby incorporated by reference.